



Ballygawley Early Years Playgroup

Consent Policy

At Ballygawley Early Years Playgroup, we are committed to ensuring the welfare of children in our care. At the beginning of each school year, we inform parents/guardians of the following areas and ask for consent in an authorization form for:

- Additional and Special Needs
- Management of Medicines
- Break Fee
- Child Arrival and Collection
- Consent for observations
- First Aid
- Handling Animals
- Lost Jumpers
- Managing Aggression and Challenging Behaviour including Bullying
- Photography and Videography - Release
- Intimate and Personal Care
- Safeguarding Children and Child Protection Policy
- Whistle Blowing
- Sickness Exclusion
- Sun Care
- Transportation

All parents/guardians are advised to read each of the policies mentioned above on the playgroup website, and complete the authorization form.

A hard copy is provided for each child's parents / guardians, of the policies listed below:

- Intimate and personal care policy
- Managing Aggression and Challenging Behaviour, including bullying
- Participation / partnership with parents
- Confidentiality and clients access to records
- Safeguarding Children and Child Protection



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Parents are then asked to sign that they have received these policies and that they have read the Safeguarding Children and Child Protection

A hard copy of the policies are available for any parent/ guardian. We also encourage parents/guardians to discuss any issues that they are concerned about with leader or deputy leader, before giving consent.

Parents/guardians reserve the right to refuse or accept any of the policies mentioned above on their child's behalf. We also recognise that consent may be withdrawn through the year, in this case we ask the parent/guardian to provide a written letter of retraction of consent to Playgroup Leader.

In certain cases, Playgroup leader or deputy may request a meeting to discuss consent issues in conjunction with our playgroup policy of partnership with parents. All information discussed will be done in confidence, if leader/ deputy feels a need to notify the management committee the parent/ guardian will be informed of this at the meeting. If a parent/ guardian feels unable to discuss a consent issue with staff they may request the Chairperson contact details, to discuss the issue.

This policy was reviewed at a meeting of Ballygawley Early Years Playgroup Management Committee on 06/2015, and reviewed again 01/2016 and 12/2016.

This policy links with the following:

- Participation / Partnership with Parents Policy
- Safeguarding Children and Child Protection Policy
- Confidentiality and Clients Access to Records Policy
- Data Protection Policy
- Management of Records Policy